Step-by-step procedures for filing a complaint on a designated email id, and finding out the status of the complaint

Client can raise a complaint through offline mode by following these steps:

- 1. Client can file a Complaint on our designated Email id i.e. <u>grievances@kmjpl.com</u> by mentioning the following details:-
 - Name of the Client
 - DP ID / UCC Code
 - Brief description about the problem you are facing
 - Client Registered Email id and Contact No.
- 2. In order to check the Status of the Complaint Client can contact us on $022-49734185\,/\,80$



Written Complaint:- Can be given by visiting our Office at 1306, Marathon Icon, Off G K Marg, Lower Parel - West, Mumbai - 400013